



The Abbey

The independent school for girls aged 3-18.

Senior School Positive Behaviour 'our expectations'

2018 – 2019

Kendrick Road, Reading, Berkshire RG1 5DZ

Company Limited by Guarantee No: 133676

Registered Charity No: 309115

Telephone: 0118 987 2256

Fax: 0118 987 1478

Email: admissions@theabbey.co.uk

Promoting Good Behaviour

The Abbey School aims to provide a compassionate, supportive, civilised and friendly environment in which every pupil is able to realise her full potential in every sphere. The school values are based on respect for every member of the community, on thoughtfulness and on courtesy. The school rules, displayed in every classroom and in the staff room, are intended to encourage the development of these values.

We expect our girls to be honest, to practise good manners in all their relationships, to work hard, to be reliable, punctual and to be tidy in their appearance. They should be proud of their school and see themselves as members of a well-established community with clear values which it falls upon them to uphold.

The purpose of this policy is to support effective teaching and learning by providing a structure within which positive behaviour is encouraged and supported through:

- A. the recognition and appreciation of achievement in all aspects of school life
- B. clearly documented and understood expectations and school rules
- C. the application of a fair and consistent system of sanctions which addresses the needs of the individual girls as well as those of the school community as a whole.

Recognition of Effort, Achievement and Success. In all aspects of school life

A range of rewards and ways of recognition are in place. These include:

- Teacher written and oral feedback e.g. after homework or class work has been marked
- Comments in Planners
- ROSAs - for special effort or achievement in academic work or within the community
- Gold ROSAs for outstanding acts of kindness
- Post cards sent home
- House Points awarded for participation in events
- Announcements and presentations in Assembly
- Sports Dinner prizes and awards
- Speech Day prizes
- Honours certificates following school exams
- Headmistress's Commendations for Effort following school reports

School Rules and Expectations

Our behaviour policy can be summed up in one key word-RESPECT: respect for oneself; respect for learning; respect for other people; respect for property and belongings; and respect for The Abbey School community.

School Rules exist to help us ensure that we provide a safe and secure environment for every pupil. These school rules are updated regularly and are displayed in every form room and in girls' planners. Some key excerpts from these rules follow:

Relationships With Others

At The Abbey, we consider kindness and thoughtfulness towards others to be of paramount importance. Girls should always think about how their actions affect other people. It is unacceptable for anyone to discriminate against anyone else on any grounds including race, colour or creed. No form of bullying is acceptable. This includes any persistent behaviour which distresses another person, eg spreading rumours, persistent teasing, ganging up, exclusion, physical attacks, or taking or deliberately damaging another's property.

Other headings under which more detailed rules are specified include:

- **Academic and Learning** – *these expectations exist to ensure that all girls can participate readily in class, learn effectively and make the most of every lesson and other activity that is provided*
- **Conduct and Behaviour**
- **Personal Property**
- **Uniform and Appearance** – *also details in School Planners.*
- **Specific Rules for Different Parts of the School** (*eg dining hall, library, science labs, ICT rooms etc*) – *these are designed to ensure both appropriate conduct and use of equipment as well as health and safety.*
- **School Routines**

Updates to the rules will be agreed and implemented from time to time. Any pupil who wishes to suggest a change is encouraged to do so via her Form Tutor.

Heads of Year and Form Tutors ensure that all girls are aware of and understand the school rules - this may involve reading some or all sections to the Form at the start of the academic year or term.

Sanctions

Our primary aim following any breach of the above rules or code of conduct is for the girl to recognise where she has made a mistake, to apologise to anyone else who has been affected and to learn from the experience such that (hopefully) the same mistake is not made again.

Sanctions may be applied to support this aim; these include:

- Letter(s) of apology as appropriate
- Department or Form detention for lack of homework
- School detention for inappropriate appearance
- School detention for repeated failure to behave well, complete work, or comply with uniform rules
- Head's detention – following repeated school detentions
- Dismissal from class

If any girl persists with disregard for our code of conduct then parents will be contacted so that all three parties (school, parents and pupil) can work together to establish a satisfactory way forward.